

- 1. Hostel reception is open from 8:00 a.m. until 10 p.m., the reception at Ruska 34 Street is open 24 hours a day.
- 2. Private rooms are rented for days at hostel.
- 3. Hostel day begins on the rental day. Guests are expected at any time. Rooms or beds will be made available to guests as soon as possible, taking into account the fact that they require advance preparation, and that the visitors occupying them the day before should check out before 11.00.
- 4. Hostel day finishes at 11.00 am and until then the room is supposed to be empty, the keys should be put on the mail box.
- 5. If the guest has not specified the period of stay hiring a bed in a dorm or private room, it is assumed that they were hired for one day.
- 6. There is a possibility to extend the stay beyond the period specified in the booking or upon arrival, however, it should be reported to the hostel reception at the front desk by 11:00 on the closing date of the rental. The Hostel will extend the reservation if possible.
- 7. Lack of check-out up to 11.00 a.m. results in charges for the beginning of the next hostel day, however, it does not guarantee the extension of stay (each extra hour is 10PLN/person)
- 8. If a private room is not left until 12:00, and this room or bed is reserved for the following day by another person, the hostel staff shall then be entitled to enter the room without the presence of the guest, pack their things and move them to the luggage store.
- 9. Reservations can be made through the website or via e-mail. In certain periods the Hostel reception requires a confirmation of the reservation in the form of an advance payment which is 50% of the overall reservation cost. The payment can be done via:
- credit card (agreeing to the transfer of the money required by giving the number and validation date of your credit card)
- bank transfer to the following account: ALIOR BANK 04 2490 0005 0000 4520 8752 1301 The remaining sum of money should be paid at the moment of the check-in. Lack of payment within the time agreed automatically leads to the cancellation of the reservation. The client confirming the reservation by the advance payment automatically confirms that they have introduced themselves to the regulations of the building and declares obeying the rules described in it.
- 10. The advance payment return in the case of cancelling the reservation is possible but not later than 7 days before the arrival. In special cases, e.g. New Year's Eve, mass events, etc. the Hostel reserves the right to change the above-mentioned rules but after previously informing the guests about it. Unrealized deposits will not be returned to the client. No possibility of the deposit refund for unrealized service will be treated as a compensation for the potential reservation loss.
- 11. In the case of group bookings one is obliged to pay an advance (50% of the booking charge at least 30 days before the arrival). Failure in paying the advance payment results in the cancellation of the reservation. In the case of a cancellation of a group reservation up to 21 days before the date of arrival, the advance payment shall be returned to the account of the sender. Otherwise, the advance payment is not transferred back and is treated as a compensation for the potential reservation loss. 12.People applying for a Polish entrance visa to must register the need for an email to the embassy confirming the reservation at the reception. Such an emailletter will be sent to a specific an email
- confirming the reservation at the reception. Such an emailletter will be sent to a specific an email address no later than 48 hours after the full payment of the reservation charge. The charge is not refundable in case of deleting or changing the confirmed reservation.

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- 13. In certain periods Hostel may determine the minimum rental period (e.g. 3 days). Then, to confirm a reservation it is required to pay an advance being the equivalent to the charge for the entire minimum stay or its part. The stay cannot be reduced below the minimum number of nights.
- 14. Private rooms are rented to particular people, each person is obliged to reception to show proof of identity while checking in. It is unacceptable to lend or transfer private rooms and beds in dorms with other people, even if the paid period of stay has not expired.
- 15. People not checked-in in the Hostel cannot stay in the hostel area.
- 16. The hostel is looked after a security agency 24 hours a day.
- 17. Common parts of the hostel are monitored 24 hours a day.
- 18. Curfew lasts from 10.00 p.m. to 6.00 a.m. At the time of the curfew people using the services of the hostel are obliged to behave so as not to disturb other guests and residents of the neighboring buildings. People who do not obey to the rules will be charged 300 PLN for the intervention group arrival.
- 19. The last person leaving the room (both private and dorm) should check if the door is closed and leave the key at reception. In the event of a key loss, the guest will be charged 50 PLN.
- 20. Bed linen is included in the price. Towels are paid extra (5 PLN).
- 21. Hostel gives all its guests the freedom to use the so called common parts: the kitchen and the common room. Please keep these places clean and tidy.
- 22. The hostel spaces are non-smoking. People failing to comply with this prohibition will be charged a fee of 500 PLN which is to cover the costs of washing curtains, bedspreads, carpets, bedding and other textiles in the room in which the smoking ban was violated.
- 23. Due to fire safety it is prohibited to use electric heaters in the rooms and other similar devices not being a part of the hostel equipment. This does not include chargers and power supply units for audio-visual devices and computers.
- 24. Without the consent of the reception it is not allowed to move equipment from the rooms.
- 25. Upon a guest's request the hostel provides the following free of charge services:
 - * the provision of information concerning residence and travel,
 - * keeping money and valuables in the safe for the time of stay in the hostel,
 - * Internet WiFi in the whole building area (the password for the wireless Internet is available to guests at the hostel reception).
- 26. Hostel may refuse accommodation or expell a guest whose behaviour, during their current stay, has violated the Hostel Regulations or the rules of social intercourse. The stay charge is then not refundable.
- 27. Guest assumes full financial liability for any damage or destruction of objects, equipment and technical equipment caused by them.
- 28. The Hostel is not responsible for breakdowns and their results uninfluenced by the hostel.
- 29. Any breakdown noticed must be reported to the reception on the day of arrival.
- 30. Hostel is responsible for a loss or damage to property brought by the user of its services to the extent specified in the Civil Code, if these items were placed in a locked room. Saying locked room the Hostel means a private room locked with a key. Guests should notify the hostel reception about the damage immediately after its discovery. In other cases, the hostel is not responsible for a loss or damage to valuables which have not been deposited at the reception.
- 31. Personal belongings left by a guest may be sent to the address indicated by the guest and at their request as well as their expense. In the absence of such a request, the hostel will store these items for 7 days. After this period they will be discarded.
- 34. The management and staff of the hostel do their best to provide the guest with high standards of lodging services. In the case of reservations concerning the quality of services, one is requested to report them to the reception as soon as possible, which will allow us to react immediately.